



March 12th, 2020

Dear Valued Customer,

At Al Cohens Premium Dough Products, we are committed to maintaining the health and safety of our employees, as well as the quality of our products. As the spread of the COVID-19 (Corona Virus) worsens throughout the world, this notification is to inform you of our plan to ensure our products are continuously available during the Corona Virus Outbreak.

Our focus will continue to be on the current events and recommendations from national and global health organizations, specifically the CDC and WHO. According to the CDC, the COVID-19 prevention measures and symptoms are similar to those of influenza and other respiratory diseases. In an effort to reduce the spread of panic, we are using this time to promote awareness of prevention and treatment.

Management has closely followed the recommendations from the CDC and WHO and has implemented the following plan:

1. Continue to monitor recommendations from the CDC and WHO to ensure our plan remains aligned with ongoing pandemic condition updates
2. Continually monitor our supply chain, specifically raw materials, packaging and ingredient suppliers
3. Provide information and resources for our employees to communicate preventative steps to be used at work, most notably signage and hand sanitizer stations
4. Closely monitor employee call-off trends and promote attentiveness to employees exhibiting symptoms of the flu

As always, we appreciate your business and continued support.

Regards,

Chris Covelli

Chris Covelli
Managing Partner
Al Cohens Premium Dough Products